

A breathtaking venue for your signature event.



GEORGIA MUSEUM *of* ART

We are thrilled that you are interested in hosting an event at the Georgia Museum of Art, which is among the top rental facilities in the area. We hope that you will find the enclosed information useful.

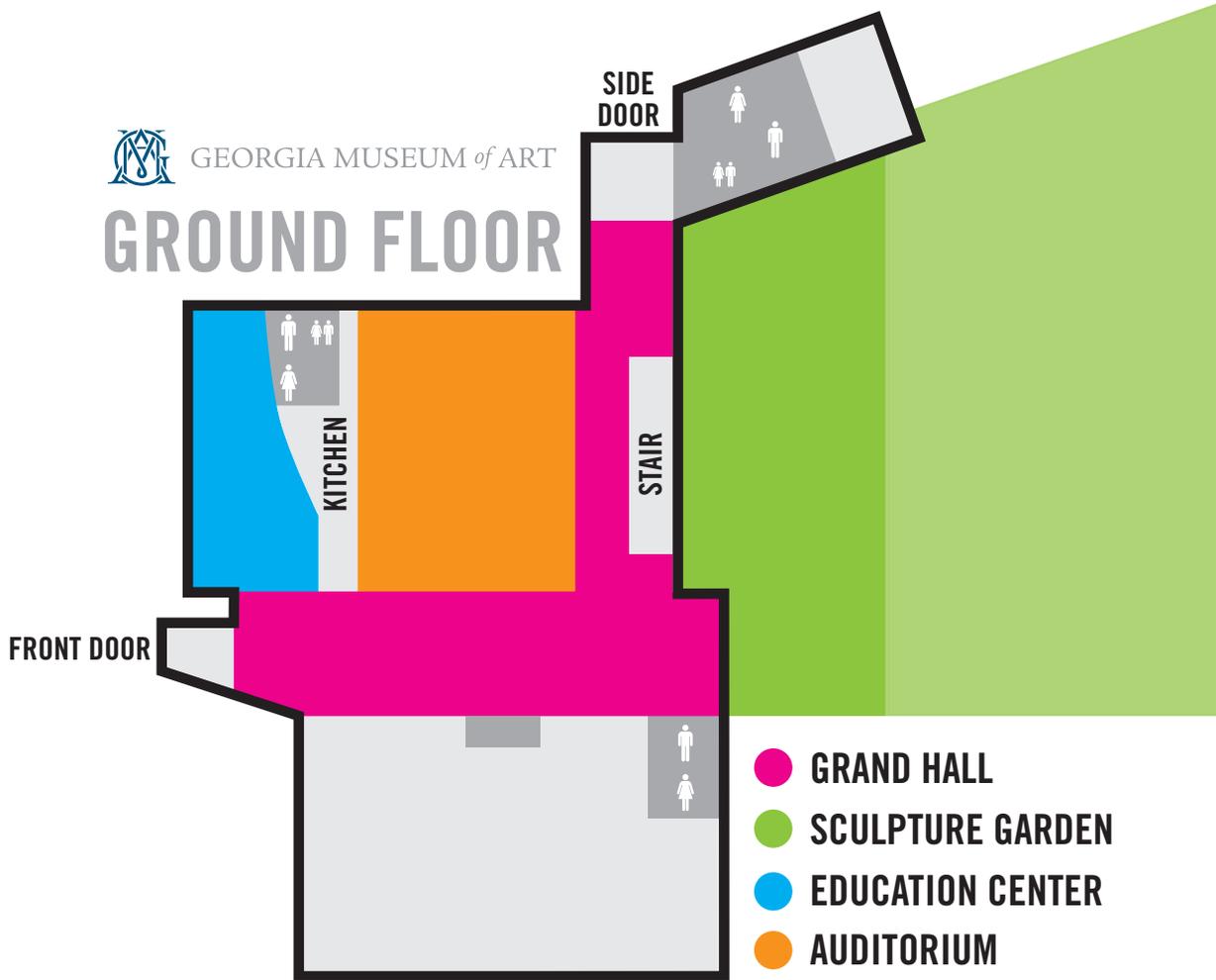
The Georgia Museum of Art, located on the campus of the University of Georgia, shares the mission of the university to support and to promote teaching, research and service. Specifically, as a repository and educational instrument of the visual arts, the museum exists to collect, preserve, exhibit, and interpret significant works of art. Your facility rental supports this mission and allows us to provide opportunities for all ages and levels of experience to connect with visual art.





GEORGIA MUSEUM *of* ART

# GROUND FLOOR



## M. SMITH GRIFFITH GRAND HALL

The Grand Hall is a stunning entryway to the museum featuring charcoal terrazzo floors, maple accents and a grand staircase overlooking sweeping views of the Willson Sculpture Garden.

### Number of Guests

up to 175

175 to 350

### Rental Fee

\$1000

\$1500

### Facility Space Capacities

Cocktail Reception

up to 350

Served Meal

up to 275

Buffet Meal

up to 225

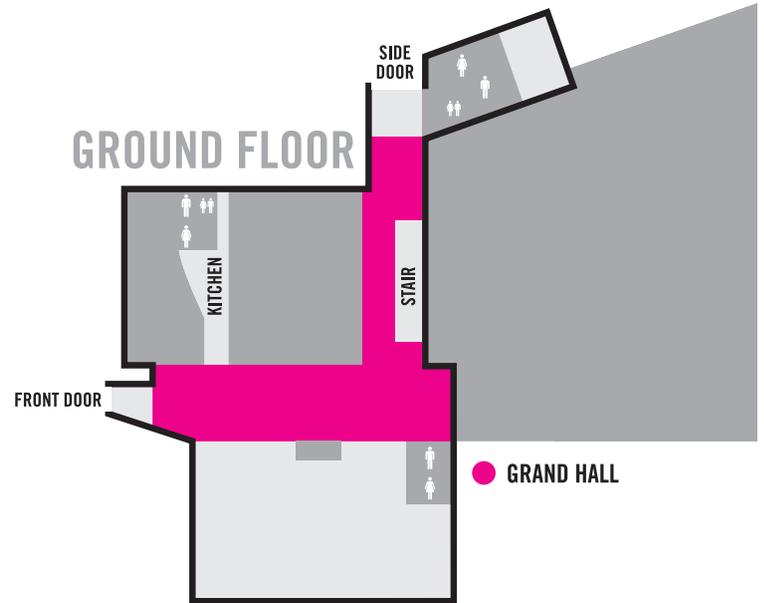
Theatre/Ceremony

up to 175

## MEETING + RECEPTION PACKAGE

This package includes the rental of the Grand Hall and either the Auditorium or Education Center. Package pricing is only offered for events on weekdays.

**Package Fee \$1,200**





# JANE AND HARRY WILLSON SCULPTURE GARDEN

The Jane and Harry Willson Sculpture Garden provides a unique outdoor space perfect for an elegant wedding ceremony, informal cocktail reception or garden-style luncheon. The lower terrace of the garden can accommodate a 30 x 45-foot tent. The museum presents exhibitions in the sculpture garden that accentuate the beauty of the outdoor space.

## Number of Guests

up to 225

## Rental Fee

\$600

packaged with rental of Grand Hall \$400

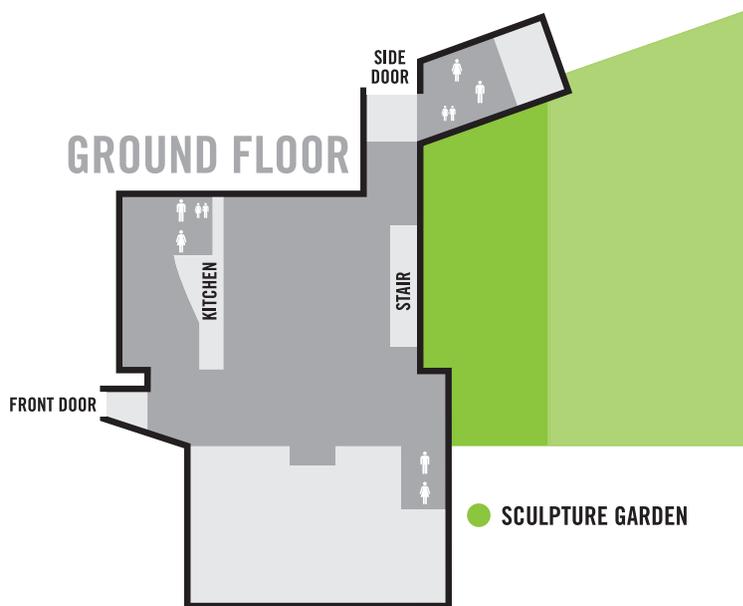
## Facility Space Capacities

Cocktail Reception up to 250

Served Meal up to 250

Buffet Meal up to 150

Theatre/Ceremony up to 225





# EDUCATION CENTER

The Education Center offers floor-to-ceiling views of the University of Georgia's beautifully landscaped East Campus. The space is the perfect venue for an intimate reception, luncheon, informal meeting or retreat. The space contains a retractable screen and ceiling-mounted projector for visual presentations, a whiteboard and adjoining restrooms.

## Number of Guests

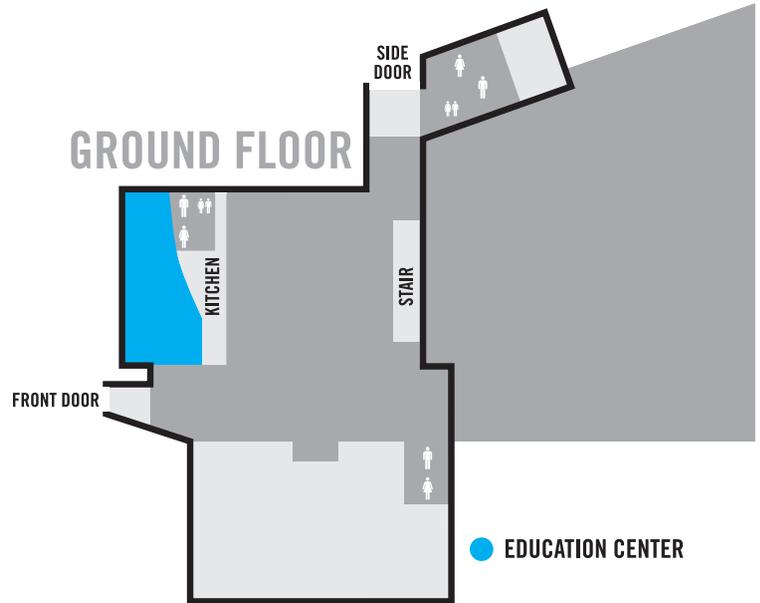
up to 75

## Rental Fee

\$400

## Facility Space Capacities

Cocktail Reception	up to 75
Served Meal	up to 60
Buffet Meal	up to 50
Classroom	up to 30
Hollow Square	up to 25
U-Shaped	up to 20
Theatre/Ceremony	up to 75





## M. SMITH GRIFFITH AUDITORIUM

The M. Smith Griffith Auditorium is ideal for films, chorales, lectures, meetings or small theatrical performances. In addition to a stage, it contains audio and film equipment, infrared headsets for guests with hearing impairments, a backstage and dressing rooms. All events that involve slides, films or visual presentations require a staff audiovisual technician.

### Number of Guests

up to 200

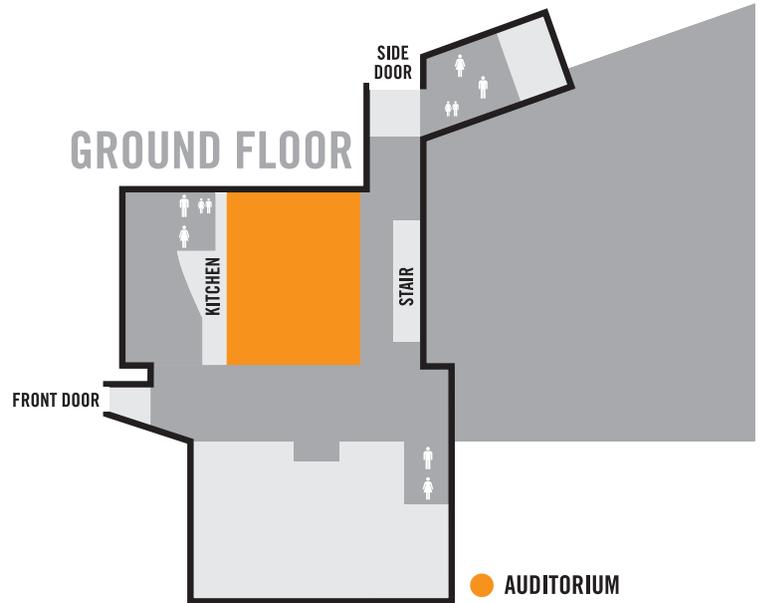
### Rental Fee

\$400

### Facility Space Capacities

Theatre/Ceremony

up to 200





## EVENT SPACES

All facility rental fees are based on 8 hours of time, including the time required for set-up and cleanup.

An additional 10% of the facility fee is accrued for each hour exceeding the 8-hour event contract, as well as additional security, custodial and audiovisual fees, as required.

## SPECIAL OFFERS AND DISCOUNTS

University of Georgia departments and nonprofit organizations receive a 50% discount on facility rental Tuesday through Friday during regular museum hours. A 25% discount is offered for facility rental fees occurring on weekends and after hours.

University departments must utilize facility space for UGA programming and provide a departmental account number for payment. Nonprofit organizations must provide copies of appropriate 501c(3) documentation.

Members of the Friends of the Georgia Museum of Art (Donating level and above) receive a 20% discount on facility rental fees.

Facility rental discounts cannot be combined.

Additional services including security, custodial and audiovisual technician fees cannot be discounted.

## ADDITIONAL SERVICES

### Custodial

All events that involve food and/or beverage service require custodial services.

**Fee: \$75**

### After-hours Security

Regular museum hours are Tuesday, Wednesday, Friday, and Saturday, 10 a.m. to 5 p.m.; Thursday, 10 a.m. to 9 p.m.; Sunday, 1 p.m. to 5 p.m.; closed to the public Mondays.

All events that take place outside of these hours require after-hours security. 3-hour minimum.

**Fee: \$55-75 per hour** (based upon number of guests)

### Galleries

Optional service. Allow guests to view our permanent collection and special exhibitions during your event. No food or beverages permitted in the galleries. 3-hour minimum.

**Fee:**

North wing galleries: **\$45 per hour**

South wing galleries: **\$75 per hour**

All galleries: **\$100 per hour**

### **Docents**

Optional service. Museum docents are trained to give overview and in-depth tours of the permanent collection and special exhibitions and offer a unique experience for your guests. 2-hour maximum.

**Fee: \$100 per 100 guests**

### **Coat Check**

Optional service. Museum security staff can be contracted to provide ticketed coat check services for your guests from our coat room adjacent to the Grand Hall. 6-hour maximum.

**Fee: \$100 per 100 guests**

### **Tent Fee**

Optional service. Tent rental for the Willson Sculpture Garden must be arranged through an approved rental company. A fee is charged for the supervision of tent installation and breakdown.

**Fee: \$150**

### **Audiovisual Technician**

All events occurring in the auditorium that involve audio or visual presentations require the use of a staff audiovisual technician.

**Fee: \$45 per hour**

### **Décor**

A select inventory of linens and votives is available.

**Fee: Please inquire**





GEORGIA  
MUSEUM  
*of ART*

**CONTACT**

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